MANAGING BUDGETS AND FINANCIAL PLANS

OUTLINE:
Managing a business unit's finances is a crucial part of a manager's role. This course provides an overview of a range of budgeting and financial planning activities and how they relate to an organization's strategic goals. It is designed to give participants an understanding of the budget cycle and the skills required to set and monitor the performance of a budget at the business unit level.

YOU WILL LEARN TO:
• Evaluate budgets and strategy.
• Identify types of budgets.
• Develop, implement and monitor a budget.

DESIGNED FOR:
Supervisors and Team Leaders with financial or budget responsibilities who are seeking to improve their financial decision-making skills and increase their knowledge of budgeting processes.

NOTE:
Early registration is advised. Total number is limited. The University reserves the right to schedule courses based on subscription.

DURATION:
APRIL 19 - 23, 2010
Monday - Friday (8:00 am - 4:00 pm)

VENUE:
The University of Trinidad and Tobago
Pasea Campus,
Corner Churchill Roosevelt Highway & Pasea Main Road, Tunapuna.

FEE:
TT$3,800.00 inclusive of course material and lunch.

PLEASE CONTACT:
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ENDORSED - 5 PDUs

APETT/BOETT